**December**

- Inspect, and possibly change out HVAC filters
- Clean kitchen sink disposal
- Clean range hood filters
- Inspect your fire extinguisher(s)

**January**

- Inspect, and possibly change out HVAC filters
- Clean kitchen sink disposal
- Clean range hood filters
- Inspect your fire extinguisher(s)

**February**

- Inspect, and possibly change out HVAC filters
- Clean kitchen sink disposal
- Clean range hood filters
- Inspect your fire extinguisher(s)

**Quarterly**

- Test smoke/carbon monoxide detectors
- Test garage door auto-reverse feature
- Run water and flush toilets in unused spaces
- Check water softener, add salt if needed

**Annually**

- Regularly check for ice dams and icicles
- Test your electricity to the extent that you can
- Tighten any handles, knobs, racks, etc.
- Check all locks and deadbolts on your doors and windows
- Check caulking around showers and bathtubs; repair as needed
- Remove showerheads and clean sediment
- Deep clean and inspect the basement

**Biannually**

- Give your house a deep clean
- Vacuum your refrigerator coils
Spring

March
☐ Inspect, and possibly change out HVAC filters
☐ Clean kitchen sink disposal
☐ Clean range hood filters
☐ Inspect your fire extinguisher(s)
☐ __________________________
☐ __________________________
☐ __________________________

Quarterly
☐ Test smoke/carbon monoxide detectors
☐ Test garage door auto-reverse feature
☐ Run water and flush toilets in unused spaces
☐ Check water softener, add salt if needed
☐ __________________________
☐ __________________________

April
☐ Inspect, and possibly change out HVAC filters
☐ Clean kitchen sink disposal
☐ Clean range hood filters
☐ Inspect your fire extinguisher(s)
☐ __________________________

May
☐ Inspect, and possibly change out HVAC filters
☐ Clean kitchen sink disposal
☐ Clean range hood filters
☐ Inspect your fire extinguisher(s)
☐ __________________________

Annually
☐ Check the exterior drainage
☐ Clean out gutters
☐ Inspect the exterior of your home
☐ Get your air conditioning system ready for summer; consider servicing
☐ Repair/replace damaged window screens
☐ Clear dead plants/shrubs from the house
☐ Check trees for interference with electric lines
☐ Inspect roofing for damage, leaks, etc.
☐ __________________________
☐ __________________________

Biannually
☐ Test your water heater’s pressure relief valve
☐ Replace batteries in smoke/carbon monoxide detectors
☐ __________________________
☐ __________________________
## Summer

### June
- Inspect, and possibly change out HVAC filters
- Clean kitchen sink disposal
- Clean range hood filters
- Inspect your fire extinguisher(s)

### July
- Inspect, and possibly change out HVAC filters
- Clean kitchen sink disposal
- Clean range hood filters
- Inspect your fire extinguisher(s)

### August
- Inspect, and possibly change out HVAC filters
- Clean kitchen sink disposal
- Clean range hood filters
- Inspect your fire extinguisher(s)

### Quarterly
- Test smoke/carbon monoxide detectors
- Test garage door auto-reverse feature
- Run water and flush toilets in unused spaces
- Check water softener, add salt if needed

### Annually
- Check grout in bathrooms, kitchen, etc.; repair as needed
- Inspect plumbing for leaks, clean aerators on faucets
- Take care of any insect problems you may have
- Clean and repair deck/patio as needed
- Clean out window wells of debris
- Check and clean dryer vent, other exhaust vents to exterior of home
- Clean garage

### Biannually
- Give your house a deep clean
- Vacuum your refrigerator coils
FALL

SEPTEMBER

☐ Inspect, and possibly change out HVAC filters
☐ Clean kitchen sink disposal
☐ Clean range hood filters
☐ Inspect your fire extinguisher(s)
☐ ______________________________
☐ ______________________________
☐ ______________________________

OCTOBER

☐ Inspect, and possibly change out HVAC filters
☐ Clean kitchen sink disposal
☐ Clean range hood filters
☐ Inspect your fire extinguisher(s)
☐ ______________________________
☐ ______________________________

NOVEMBER

☐ Inspect, and possibly change out HVAC filters
☐ Clean kitchen sink disposal
☐ Clean range hood filters
☐ Inspect your fire extinguisher(s)
☐ ______________________________
☐ ______________________________

QUARTERLY

☐ Test smoke/carbon monoxide detectors
☐ Test garage door auto-reverse feature
☐ Run water and flush toilets in unused spaces
☐ Check water softener, add salt if needed
☐ ______________________________
☐ ______________________________

ANNUALLY

☐ Flush hot water heater and remove sediment
☐ Winterize air conditioning system
☐ Get heating system ready for winter
☐ Turn off and flush outdoor water faucets
☐ Get chimney cleaned
☐ Test sump pump
☐ Check driveway/pavement for cracks
☐ Buy winter gear
☐ ______________________________

BIANNUALLY

☐ Test your water heater’s pressure relief valve
☐ Replace batteries in smoke/carbon monoxide detectors
☐ ______________________________
☐ ______________________________