



## Job Description

**JOB TITLE:** Landscaper/Maintenance

**DEPARTMENT:** BPM Maintenance

**COMPENSATION:** \$17-\$18.50/HR

**REPORTS TO:** Maintenance Director & Lead Maintenance Tech.

**JOB CLASSIFICATION:** Non-Exempt, Full-Time

*You will find meaning in your work and go home each day knowing you are making a difference in someone's life. Your skills and your experience can make an impact at Brothers Property Management communities.*

### JOB SUMMARY

Maintains grounds of properties managed by Brothers Property Management (BPM).

### ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Reports to Maintenance Director, or Lead Maintenance Tech daily.
- Trimming brushes, cleaning flower beds, levels out landscaping area.
- Operates sprinkler for startup and shut down of system.
- Checks sprinkles on a weekly basis.
- Cleans grounds and removes litter from lawn, sidewalks & curbs.
- Removes snow and spreads salt on public passageways to prevent ice buildup.
- Responsible for daily upkeep of the property buildings and grounds which includes cleaning and removing of trash, dog poop, replacing trash can liner, cleaning off any graffiti on property & cleaning property signs.
- Responsible for the care, maintenance and inventory of all supplies and equipment owned by the property and/or the management company.
- Responsible for reporting unusual or extraordinary circumstances regarding the property or Residents.
- Responsible for maintaining the required property uniform and always ensuring a professional appearance and attitude.
- Responsible for courteous, efficient response at all times.
- Responsible for thorough knowledge of management company policies and property community policies.
- Cleans common areas, laundry rooms, and does light maintenance work.
- Cleans curbs, sidewalks, trash enclosure, lawns, flower beds, public access areas, parking lot and main entry / walkways.
- Assist in cleaning apartments after move-out or make ready to prepare for new residents.
- Inspects property common areas, apartment units and grounds on a regular basis and works with community staff to make sure that the property's appearance is acceptable.
- Monitors the inventory of cleaning supplies and landscape equipment on a weekly basis.
- Maintains the maintenance storage area in a neat and organized fashion.



- Provides assistance to maintenance staff and other staff members as needed.
- Maintains open communication with other members of the community staff.
- Always represents the company in a professional manner.
- Must be able to lift to 75lbs and over.
- Must be able to climb on ladders.
- All other duties as assigned by the Maintenance Director.

### **Knowledge, Skills & Abilities:**

Personal: Must be able to follow directions, provide excellent customer service, display respect and professionalism always. Must be able to work independently or as part of a team when required.

Tools/Equipment: A variety of standard tools, saws, snow blowers, shovels, and ground equipment. Must have knowledge on using smart phone and phone applications for work order system tracking,

Physical: Must be able to lift up to 75 pounds, walk up and down stairs, stand, sit, lay for extended periods of time.

### **Qualifications:**

- High school diploma or equivalent.
- Two years of previous landscaper/maintenance related experience.
- Experience working in a rental community preferred.
- Must hold a valid state of Colorado driver's license, insurance, and reliable transportation.

### **Benefits:**

- Medical, Dental, Vision, 403B, 403B Match, Life Insurance, and other ancillary benefits

Brothers Redevelopment, Inc. is an Equal Opportunity Employer.

