



2250 Eaton Street – Garden Level, Suite B- Denver, CO 80214
(303) 202-6340 – Fax (303) 274-1314
Web site at: www.brothersredevelopment.org

Job Description Brothers Redevelopment

JOB TITLE: Landscaper/Maintenance

DEPARTMENT: BPM Maintenance

COMPENSATION: \$17-\$18.50/HR

REPORTS TO: Maintenance Director & Lead Maintenance Tech.

JOB CLASSIFICATION: Non-Exempt, Full-Time

JOB SUMMARY

Maintains grounds of properties managed by Brothers Property Management (BPM).

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Reports to Maintenance Director, or Lead Maintenance Tech daily.
- Trimming brushes, cleaning flower beds, levels out landscaping area.
- Operates sprinkler for startup and shut down of system.
- Checks sprinkles on a weekly basis.
- Cleans grounds and removes litter from lawn, sidewalks & curbs.
- Removes snow and spreads salt on public passageways to prevent ice buildup.
- Responsible for daily upkeep of the property buildings and grounds which includes cleaning and removing of trash, dog poop, replacing trash can liner, cleaning off any graffiti on property & cleaning property signs.
- Responsible for the care, maintenance and inventory of all supplies and equipment owned by the property and/or the management company.
- Responsible for reporting unusual or extraordinary circumstances regarding the property or Residents.
- Responsible for maintaining the required property uniform and always ensuring a professional appearance and attitude.
- Responsible for courteous, efficient response at all times.
- Responsible for thorough knowledge of management company policies and property community policies.
- Cleans common areas, laundry rooms, and does light maintenance work.
- Cleans curbs, sidewalks, trash enclosure, lawns, flower beds, public access areas, parking lot and main entry / walkways.
- Assist in cleaning apartments after move-out or make ready to prepare for new residents.
- Inspects property common areas, apartment units and grounds on a regular basis and works with community staff to make sure that the property's appearance is acceptable.
- Monitors the inventory of cleaning supplies and landscape equipment on a weekly basis.
- Maintains the maintenance storage area in a neat and organized fashion.
- Provides assistance to maintenance staff and other staff members as needed.
- Maintains open communication with other members of the community staff.
- Always represents the company in a professional manner.
- Must be able to lift to 75lbs and over.
- Must be able to climb on ladders.
- All other duties as assigned by the Maintenance Director.

Qualifications:

- High school diploma or equivalent
- Previous landscaper/maintenance related experience, minimum of two year
- Experience working in a rental community preferred
- Must hold a valid state of Colorado driver's license, insurance, and reliable transportation

Benefits:

- Medical, Dental, Vision, 403B, 403B Match, Life Insurance, and other ancillary benefits

Brothers Redevelopment, Inc. is an Equal Opportunity Employer.



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ADDITIONAL INFORMATION:

This job description in no way states or implies that these are the only duties to be performed by the employee filling this position. Employee will be required to follow any other job-related instructions and to perform any other job-related duties requested by management. Management has the right to add to, revise, or delete information in this job description. Reasonable accommodation will be made to enable qualified individuals with disabilities to perform the essential functions of this position.

This document does not create an employment contract, implied or otherwise, other than an “at will” employment relationship.

Employee’s Signature

Date

Employee’s Printed Name